

**MINUTES
ELECTION COMMITTEE MEETING
RETIREMENT BOARD OF TRUSTEES
EMPLOYEES' RETIREMENT SYSTEM OF THE CITY OF BATON ROUGE
AND PARISH OF EAST BATON ROUGE
JULY 15, 2021**

The Election Committee meeting of the Retirement Board of Trustees was held in the Metro Council Chambers at City Hall 222 St. Louis Street, and was called to order at 12:11 p.m. by Election Committee Chairman Mr. Brian Bernard. Members present: Ms. Marsha Hanlon. Absent: Chief Brit Hines. Other Board members present: Mr. Mark LeBlanc, Mr. J. Daniels, and Mr. David West. Staff present: Mr. Jeffrey Yates, Mr. Russell Smith, Mr. Mark Williams, and Mr. Kyle Drago. Others present: Mr. Matthew Johnson – BRPD, and Ms. Linda Hunt – Finance Department.

Mr. Drago formally called the roll.

The chairman began by introducing Item 1, Adopt the Rules for the Police Representative Election, and called on Mr. Smith for his comments. Mr. Smith stated that the original call for nominations for the police representative election was June 18th, but there were no nominations received by the deadline, so the consensus was to reopen nominations for another two-week period. He then reviewed the updated calendar of election events with the committee, noting that the deadline for nominations would be July 30th. He also noted a slight change in the election challenge deadline which was made to coincide with the September 23rd Board meeting date. In the event there was an election challenge, it would have to be the full Board hearing the challenge rather than the Election Committee. Mr. Smith reminded the committee that the normal term for this seat would begin on November 16th, which would allow for ratification by the Board at the November 18th meeting in the event there had to be a runoff election. He stated that he needed the committee to approve the revised calendar before proceeding with the new schedule of events. In answer to a question from Mr. Bernard, Mr. Smith stated that this election would be for the unexpired term, plus a full 4-year term, provided that there is not a need for a runoff election. If there was no need for an election at all, the nominee could be seated on the Board for the August meeting.

Motion by Mr. Bernard, seconded by Ms. Hanlon to approve the calendar of procedures and move the election process forward.

No discussion and no objections.

Motion passed by those members present.

Seeing no further business on the agenda, the chairman declared the meeting adjourned at 12:17 p.m.

**BRIAN BERNARD
CHAIRMAN, ELECTION COMMITTEE**

**JEFFREY R. YATES
RETIREMENT ADMINISTRATOR**